



New Jersey Association for the Education of Young Children

**October 2022 Board Meeting Minutes**

**Friday, October 7th, 2022**

**In-Person Meeting 6:45pm**

**Attendance:** Meghan Tavormina, (President), Lori Harrje (VP Membership),Cathie Chmielewski (Bookkeeper), Erin Murray (Secretary), Helen Muscato (Executive Director), Cathy Moran (Public Policy Specialist), Prashanth Gorantala (Treasurer), Tirusha Dave (Central Chapter) Nagwa Elsamra (DEIB Committee), Liz Fazio (VP Governance), Cindy Shields (President Elect), Carin Leiva (Student/University Outreach Liaison), Janiece

**Absent Members:** Amber West (VP Social Media), Elizabeth Delfino, Carolyn Lofton-Simpson, Amanda Krause DiScala, Bryan Ramirez (AFP Chairperson), Lindsay Pearson (VP Public Policy), Val Frost-Lewis (Ocean Chapter)

Time	Item	Discussion	Outcomes & Action Items
	Welcome	Welcome new board members!	
	Financial Documents Shared	Cathie went over the balance sheets, P&L detail overview, budget YTD with income (profit 66988.05, expenses 75,483.13), annual business report was filed, renewed SAM account, waiting on \$50k grant which will bring us in the green, and another grant fund coming in September – Meghan would like C & P to work on a projected budget - to be started in today’s breakout sessions	
		Litove asked about how to get approval and coordination for Public Policy NOW instead of waiting until the official  Suggestion to share a save the date now with the top five things to remember/prepare for. The discussion was around how to engage the membership in putting skin in the game to attend	



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		<p>Liz asked if there was a way to sponsor a member to attend the Public Policy forum</p> <p>Lindsay Pearson has resigned her position</p>	
	<p>Membership Update: Lori Harrje</p>	<p>Chapter Zoom Meetings have been going really well. Liz Delfino and Sue Middlestadt are organizing in the North</p> <p>Tirusha is moving forward with the Central chapter engagement</p> <p>Co-created a generalized membership powerpoint presentation based on the template that Val created for her Ocean chapter - the presentation was shared today at the membership table during the conference</p> <p>Meghan advised the Membership Committee to continue building relationships in order to expand the team to share the work and continue productivity</p> <p>Is there anything the board can do to support the momentum of Central chapter forming in-person events</p> <p>Susie had a meeting with NORWESCAP</p> <p>Local member events is our best path to local member engagement</p> <p>Carin started the conversation about how to engage with the family child care community. Meghan suggested starting with some Family Child Care events and then see if it rolls into an "interest-based" chapter just for Family Child Care.</p> <p>Idea was shared to start with a commonly enjoyed event (apple picking, etc) in local communities and then share the benefit of joining a professional organization - how it would benefit</p> <p>Meghan emphasized that we have to build and grow our membership so we need to embrace</p>	<p>Meghan will look into the naming of the Week of the Young Child proposal</p>



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		<p>and mobilize around all of these different community engagement event ideas.</p> <p>Lakeshore is offering their retail locations for events in 2023 - starting with East Brunswick in January</p> <p>NJ “The Week of the Young Child” proposed for the first full week of april</p>	
	<p>Financial Update: Cathie Chmielewski</p>	<p>Financial Statements as of October 5th shared via email in advance.</p> <p>Proposed budget shared with Meghan in September and it will be approved in January</p> <p>Cathie asked for support with categorizing expenses so that they align with grant requirements - when the time comes</p>	
	<p>President Elect: Cindy Shields</p>	<p>Testified recently at a Y facility for legislation</p>	
	<p>President: Meghan</p>	<p>NJEDA has been very gracious, welcoming and curious about working with NJAEYC in seeking out the needs of the child care field.</p> <p>Mare charitable foundation meeting this coming Tuesday - topic to be determined and reported out at next board meeting</p> <p>Taub grant is going well</p> <p>Rutgers year 1 grant is funded</p> <p>Meghan asked if there is anything else she can be doing to support the work of the board</p> <p>Policies and Procedures will be uploaded to the board member only section of the website. The section on the website has already been built</p>	<p>Litove asked for an individual one on one with Meghan for more guidance.</p> <p>Janiece &amp; Carin will sign the Board Contract</p>
8:13pm	<p>Approval of July 2022 Minutes</p>	<p>Lori motioned to approve the minutes of April – all approved</p> <p>Prashanth motioned to approve the minutes of May – all approved</p>	<p>Minutes Approved</p>



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